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# NEWS

## IMPORTANT INFORMATION ABOUT POSSIBLE CANADA POST LABOUR DISRUPTION

**MISSISSAUGA, ON, July 11, 2016** - Due to the uncertainty of Canada Post's labour negotiations, we are taking the appropriate steps to ensure any potential labour disruptions have minimal impact to our customers, business partners, vendors, suppliers and dealers.

### **CUSTOMERS, BUSINESS PARTNERS & DEALERS**

Should a Canada Post labour disruption begin, all customers, business partners and dealers will be responsible for paying their invoices on time. If your payments are normally mailed, we recommend choosing one of the following payment options to avoid late payment:

- 1.) Courier payments to Canon Canada to the following address:  
Canon Canada Inc.  
6390 Dixie Road  
Mississauga, Ontario L5T 1P7  
ATTN: Accounts Receivable
- 2.) Sign up for Electronics Funds Transfer (EFT) and Wire Transfer payments. EFT and wire transfer payments are safe and secure. Please contact **cci\_directdeposit@canada.canon.com**
- 3.) Credit Card Payments. To make a credit card payment, please call Canon Canada's main telephone number at (905) 795-1111 (Monday to Friday) during regular business hours and ask for the Accounts Receivable department.

### **VENDORS & SUPPLIERS**

For Vendors and Suppliers expecting payment from Canon Canada, we will make every effort to ensure your payments are delivered on time using one of the following methods:

- 1.) Electronic Funds Transfer (EFT) or Wire Transfer payments. If you are a vendor and have not signed up for (Direct Deposit) EFT payments, please email the following address for account set up: **apsupplierinvoices@canada.canon.com**
- 2.) Pick up a payment at any Canon Canada office across Canada. Please call your Canon Canada contact in advance to arrange for payment pick up.
- 3.) Courier payment to vendor/supplier address on file.

We will continue to monitor the on-going Canada Post labour situation and keep you posted on further updates. Thank you for your support and understanding.